

PUBLIC POLICY: NO. WIOA-09-2025

DATE: MARCH 27, 2025

SUBJECT: PUBLIC POLICY TO ESTABLISH THE MANUAL FOR THE FILING, REVIEW AND EVALUATION OF PROPOSALS AND FUNDING REQUESTS FOR EMPLOYMENT EXPERIENCE ACTIVITIES AND THE CONTRACTING DIVISION UNDER THE WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA).

I. PREAMBLE

Section 107(d) (10) of the Workforce Innovation and Opportunity Act (WIOA PL 113-128) of July 22, 2014 establishes the responsibility of the Local Workforce Development Board to identify employers for those Employment Experience Activities that, through the mechanism of collaborative agreements, the Manatí-Dorado Local Workforce Development Area requires to address the labor development needs of Youth, Adult, and Displaced Worker populations.

To this end, the Local Board is responsible for establishing a mechanism that facilitates the request for proposals, which may be promoted and/or marketed through the eight (8) Single Management Centers and/or the Central Office. Interested employers may submit their proposal to serve as a placement center for participants who are eligible under any of our Youth, Adult or Displaced Worker Programs at any time and to any of the Single Management Centers and/or the Central Office. The Employment Experience activity will be an exchange between the employer and the Local Area.

Specifically, this manual regulates how the Local Area must solicit, evaluate, and award proposals for the Employment Experience Activity for Youth, Adults, and Dislocated Worker Programs.

II. PURPOSE

The purpose of this manual is to facilitate the evaluation, recommendation, and approval process for proposals submitted to the Local Area under the Youth, Adult, and Displaced Worker Programs for Employment Experience Activities. It outlines how proposals submitted by employers are evaluated under the same conditions.

III. LEGAL BASIS

1. Workforce Innovation and Opportunity Act (WIOA) (Public Law 113-128);
2. National Apprenticeship Act of 1937 (29 USC 50 et seq.);
3. Law on Incentives for the Generation and Retention of SME Jobs (Law No. 120 of July 3, 2014);
4. Act to Establish the Film Industry Development Program, the Youth Development Program, and the Workforce Development and Training Program (Act No. 171-2014);
5. Fair Labor Standards Act ("Fair Labor Standards Act", 29 U.S.C. §203)
6. Municipal Code of Puerto Rico (Act No. 107 of August 14, 2020, as amended);
7. Administrative Bulletin No. 2018-047: *Executive Order to designate the Department of Economic Development and Commerce of the Government of Puerto Rico as the state Apprenticeship agency and order the adoption of regulations to create and implement the Puerto Rico Apprenticeship Program;*
8. Administrative Bulletin No. OE-2022-034: Executive Order for the purpose of establishing the State Labor Development Board and repealing Administrative Bulletin No. OE-2014-064;
9. Unified State Plan of Puerto Rico 2024-2027;
10. 20 CFR 680.100 – 680.970: Adult and Dislocated Worker Activities Under Title I of the Workforce Innovation and Opportunity Act;
11. 20 CFR 681.100 – 681.710: Youth Activities Under Title I of the Workforce Innovation and Opportunity Act;
12. 20 CFR 681.410 of the Workforce Innovation and Opportunity Act (WIOA); (August 19, 2016)
13. 20 CFR 681.590 of the Workforce Innovation and Opportunity Act (WIOA); (August 19, 2016;
14. 20 CFR 681.600 of the Workforce Innovation and Opportunity Act (WIOA); (August 19, 2016;
15. 20 CFR 681.610 of the Workforce Innovation and Opportunity Act (WIOA);(19 de Agosto de 2016;
16. 20 CFR 681.630 of the Workforce Innovation and Opportunity Act (WIOA); (August 19, 2016;
17. 20 CFR 682.100 – 682.370: Statewide Activities Under Title I of the Workforce Innovation and Opportunity Act;
18. 20 CFR 683.100 – 683.850: Administrative Provisions Under Title I of the Workforce Innovation and Opportunity Act;
19. 2 CFR 200: Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards;
20. 29 CFR 29 & 30: *Apprenticeship Programs: Labor Standards of Registration, Amendment of Regulations and EEO for Apprenticeships;*
21. TEGL 13-16: *Guidance on Registered Apprenticeship Provisions and Opportunities in the Workforce Innovation and Opportunity Act (WIOA);*

22. TEGL 19-16: *Guidance on Services provided through the Adult and Dislocated Worker Programs under the Workforce Innovation and Opportunity Act (WIOA) and the Wagner-Peyser Act Employment Service (ES), as amended by title III of WIOA, and for Implementation of the WIOA Final Rule;*
23. TEGL 21-16: *Third Workforce Innovation and Opportunity Act (WIOA) Title I Youth Formula Program Guidance;*
24. TEGL 10-16: *Performance Accountability Guidance for Workforce Innovation and Opportunity Act (WIOA) Title I, Title II, Title III and Title IV Core Programs;*
25. TEN 31-16: *Framework on Registered Apprenticeship for High School Students*
26. TEN 13-12: *Defining a Quality Pre-Apprenticeship Program and Related Tools and Resources;*
27. TEGL 8-19: *Workforce Innovation and Opportunity Act (WIOA) Title I Training Provider Eligibility and State List of Eligible Training Providers (ETPs) and Programs;*
28. DDEC-WIOA-02-20: *Youth Program Elements Technical Assistance Guide;*
29. WIOA-PP-04-22 – Amendment 2: *Public Policy and Requirements for Work-Based Training (WBT) Activities under the Workforce Innovation and Opportunity Act (WIOA);*
30. *WIOA Desk Reference: Incumbent Worker Training*
[https://ion.workforcegps.org/resources/2017/03/19/19/18/Incumbent Worker Training - WIOA Desk Reference](https://ion.workforcegps.org/resources/2017/03/19/19/18/Incumbent%20Worker%20Training%20-%20WIOA%20Desk%20Reference), *Employment and Training Administration, January 2017;*
31. Section 107(d)(10) (C) of WIOA and Final Regulation 20 CFR 679.370(I)(2) – The Local Board approves eligible employers for training activities in the Local Area;
32. Section 122(C)(1) of WIOA and the Final Regulation 20 CFR 680.430(c) – The Local Board carries out the procedures prescribed by the Workforce Development Program to assist in the process of determining the initial/subsequent eligibility of all employers for the State List;
33. Section 122(b)(1)(H) and section 134(c)(3)(F)(5) of WIOA and Final Regulations 20 CFR 680.420, 680.450(e)(4), 680.460(f)(6) – Training services are directed to training programs leading to recognized postsecondary credentials;
34. Section 134(C)(3)(G)(iii) of WIOA and Final Regulation 20 CFR 680.210(b) – Occupational training services are directly linked to the in-demand occupations of the Local Area or any other area where a dislocated worker is willing to relocate, unless the Local Board has approved occupations in sectors of the economy with the potential for sustained demand or growth;
35. WIOA Final Regulation 20 CFR 683.200 (d) – (h) and the Uniform Administrative Requirements, Audit Cost Principles for Federal Funds, Final Regulation 2 CFR 200 Appendix II: on contractual provisions to non-federal entities;
36. WIOA-PP-04-22-Amendment 2, Requirements for Work Experience Activities Under WIOA. (WBT) under the Workforce Innovation and Opportunity Act (WIOA).

IV. REPEAL

This Public Policy WIOA-09-2025 repeals the Procedure for the Filing, Review, and Evaluation of Training and Contracting Division Proposals approved on February 6, 2023 and its amendments.

V. APPROVAL

This Public Policy Number WIOA-09-2025 was approved by the Local Board members on March 26, 2025 and by the Board of Directors of Mayors on March 27, 2025.

VI. EFFECTIVE DATE

This Public Policy No. WIOA-09-2025, will be effective on July 1, 2025.

In Vega Baja, Puerto Rico, today Thursday, March 27, 2025.



Agnelis Laureano Vega
President
Local Labor Development Board



Hon. Marcos Cruz Molina
President
Board of Directors of Mayors

Note: This document will use the masculine gender to refer to both genders for readability. This writing style is not intended to imply the supremacy of one gender over the other.