CONEXIÓN LABORAL
MANATÍ-DORADO

PUBLIC POLICY: NO. WIOA-02-2025

DATE: *Wednesday*, JANUARY 29, 2025

SUBJECT: PUBLIC POLICY TO ESTABLISH GUIDELINES FOR THE REVIEW, AMENDMENT AND REPEAL OF PUBLIC POLICIES UNDER THE WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA).

REFERENCE: WIOA-PP-04-2024: REVIEW, AMENDMENT AND REPEAL OF PUBLIC POLICIES OF THE STATE BOARD AND LOCAL WORKFORCE DEVELOPMENT BOARDS.

I. INTRODUCTION

This policy aims to establish a clear and structured framework for the review, updating and repeal of Public Policies to ensure their validity, effectiveness and alignment with the current regulations of the Workforce Innovation and Opportunity Act (WIOA) and other applicable guidelines.

II. PURPOSE

The purpose of creating this Public Policy is to adhere to the State Board Public Policy WIOA-PP-04-2024, State Board Public Policy Review, Amendment, and Repeal and Local Workforce Development Boards. This will allow us to ensure validity and effectiveness, as well as facilitate its continued alignment with state and federal regulations and guidelines to promote transparency, compliance, and fairness in its implementation. Also, the formal process for the review and updating of Public Policies of the Local Board is established.

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III.   DEFINITIONS

1. **Review**: The review and evaluation of public policies will be carried out in a period of approximately every **two (2) calendar years, starting on January** to ensure that they continue to be applicable.

2. **Amendment**: When the need to make a change (amendment) is identified, this will be submitted for evaluation and approval to the members of the Local Board and the Board of Directors of Mayors. It will contain a paragraph indicating that this amendment was based on a revision.

3. **Repeal**: Process by which it is determined that Public Policies are not relevant, obsolete or have been replaced based on current needs.

4. **Approval:** A process of evaluation and approval by any means in which members of the Local Board and the Board of Mayors of Directors approve by a majority vote.

5. **Evaluation Committee**: Committee composed of four (4) members, two (2) Members of the Executive Committee of the Local Board, the Executive Officer of the Local Board, and one (1) member appointed by the Appointing Authority.

6. **Calendar:** Document where the number of the Public Policy, the name, date of approval, date stipulated for the review evaluation, date of review and comments are established. This will be updated based on Public Policy approvals by the Coordinator of the Local Board.

IV.   ROLES OF THE EVALUATION COMMITTEE

A. President of the Evaluation Committee
1. The Executive Officer of the Local Board will be the one who will perform the function of President of the Evaluation Committee;
2. It will be responsible for convening the Members of the Evaluation Committee;
3. It will direct the processes of evaluation of Public Policies;
4. Prepare minutes to certify the attendees and quorum;
5. It shall ensure that **Annex B** is completed in all its parts.

B. Members of the Evaluation Committee
1. They will attend the meetings that are convened;
2. They will ensure the review and determination of the Public Policies presented according to the Calendar *(Annex A);*
3. They will complete *Annex B.*

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V. CONVOCATION AND QUORUM

A. Convocation

1. The President of the Local Board delegates to the Executive Officer of the Local Board, the convening of the Evaluation Committee for the process of review of Public Policies established in the Public Policy Calendar of the Local Board for the Review, Amendment and Repeal of the Manati-Dorado Local Labor Development Area starting in January of each calendar year *(Annex A)*.

2. The Executive officer will convene the necessary meetings to comply with the review and determination of the Public Policies to be evaluated.

B. Quorum

1. A quorum is determined with three (3) members of the Evaluation Committee, two (2) members of the Executive Committee of the Local Board and one (1) additional member.

VI. REVIEW ANALYSIS

A. During the review, the following will be evaluated:

1. Adapting to the changing needs of the labor market;

2. Compliance with federal and state requirements;

3. Improving program effectiveness;

4. Inclusion and equity.

B. Each revision will be documented with the **form *Titled: Review Form of Public Policies***, it made part of this Public Policy as ***Annex B***, which includes the following parts:

1. Public Policy Number;

2. Date of Review;

3. Title of the Public Policy and shall contain:

   a. Section 1: General Data;
   b. Section 2: Determination of Review;
   c. Section 3: Results of the Review;
   d. Section 4: Signatures Members of the Evaluation Committee.

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VII. IMPLEMENTATION

1. The first year of implementation due to the high volume of policy revision
A term of six (6) months from January to June is established for compliance
with this public policy.

2. From the second year onwards, it will be complied with as established in this policy
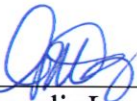Public Part III, Definitions, Subsection 1. Revision.

VIII. APPROVAL AND VALIDITY

This Public Policy will be effective upon approval by the Local Board Members and the
Board of Directors of Mayors of the Manatí-Dorado Local Labor Development Area.

IX. DATE OF EFFECTIVENESS

Public Policy No. WIOA-02-2025 was approved by the members of the Local Board and
the Board of Directors of Mayors.

In _Vega Alta_ , Puerto Rico, on January _29_ , 2025.

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Agnelis Laureano Vega
Interim President
Local Workforce Development Board

_____
Hon. María M. Vega Pagán
President
Board of Directors of Mayors

_Note: In this document, the masculine gender will be used to refer to both genders in a way that makes it easier to
read. This style of writing is not intended to imply the supremacy of one genre over another._

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